BOARD OF EDUCATION

Placement on Board Agenda

The School Board shall designate a portion to each regular School Board meeting to recognize visitors and to provide them with an opportunity to address the School Board. An individual who seeks this opportunity shall be expected to follow these guidelines:

1. Such a person shall submit a request, in order to maintain order, in writing to the School Board Secretary to address the School Board. Such a request shall be made at least two (2) days prior to the School Board meeting;

2. At the meeting, a person who has complied with the written request above shall inform the School Board Secretary of his presence at the meeting;

3. At the appropriate time as indicated on the agenda and when recognized by the School Board President, such person shall be provided an opportunity to address the School Board;

4. Such person shall identify himself and shall address the School Board as briefly as possible. Ordinarily, such comments shall be limited to five (5) minutes. In unusual circumstances, and when the person has given advance notice of the need to speak for a longer period of time, such person may be allowed to speak for more than five minutes;

5. The School Board President shall decide questions of order such as: denying a person the opportunity to speak for more than five (5) minutes; denying the privilege to address the Board to a person who has previously addressed the Board on the same subject; denying continued attendance at the meeting to a person(s) whose actions are disruptive to the meeting’s procedures; and

6. The School Board President shall have the authority to determine procedural matters regarding public participation not otherwise defined in School Board policy.

LEG. REF.: A

CROSS REF.: 296

APPROVED: MAY 2007